

**POCONO MOUNTAIN WATER FOREST
250 LAKEWOOD DRIVE
MILFORD, PA 18337**

**BOARD OF DIRECTORS MONTHLY MEETING
SUNDAY AUGUST 20TH, 2017**

1. Call to Order:

Pat Mastrocovi, President of the board called to order the regular meeting of the Board of Directors of the Pocono Mountain Water Forest Community Association at 9:05am in the Pocono Mountain Water Forest Clubhouse.

2. Roll Call:

- **Bill McCarthy**
- **Pat Mastrocovi**
- **Pat Lynch**
- **Kim Alexander**
- **Bill Smart**
- **Jane Opfer**
- **John Grohl**
- **Mike Manheim**
- **Bill Manheim**
- **Matt Schwenger**
- **Marc Wetzel**
- **David Daniel**

3. Approval of Minutes:

Pat Mastrocovi, Board President called for approval of the minutes from the June 2017 monthly meeting. Jane Opfer made a motion for the minutes to be accepted and Mike Manheim seconded the motion. All were in favor.

4. President's report:

Pat Mastrocovi reported that the Community Bar-b-que held on 8/5/17 went well. Roughly 100 people attended.

5. Treasurer's report:

Kim Alexander reviewed the month of July's income and expenditures. Getting a loan for a new Police vehicle was discussed. Information was obtained from the bank and the matter would be reviewed. An application for an account with Dime bank that gave the association a credit card was discussed.

6. Committee reports:

- A. Roads – Pat Mastrocovi reported that another round of pothole repair would be scheduled.**
- B. Building – Marc Wetzel had nothing new to report.**
- C. Maintenance – Bill McCarthy reported that we have continued seasonal work. The carpet in the clubhouse was cleaned, updating the fire pit in the clubhouse was then discussed. A dumpster to clean out the garage and remove the old shed near the garbage was discussed.**
- D. Recreation – A grill and canopies were purchased for the bar-b-que and are now ready for use at community events.**
- E. Aoca – Jane Opfer reported that the AOCA meeting had a guest speaker from the Wayne/Pike workforce Alliance. Also the Pennsylvania Legislative Action Committee working on behalf of the AOCA is looking for contributions for lobbying efforts.**
- F. Security – Bill McCarthy reported that things were going well. The idea of a new Police vehicle was again discussed.**

7. Old Business

- A) Kim Alexander was asked to get a proposal from ADP for processing the community's payroll.**

8. New Business:

A) Pat Mastrocovi reported to the board that he had received two proposals for the community's insurance. Each proposal would save the community money, but the proposal from our current Insurance Broker provided the community with greater savings.

B) Pat Mastrocovi reported that our current snow plow vendor has agreed to keep the existing prices and conditions of last year's snow plow contract in effect for this year.

9. Motions:

A) Jane Opfer made a motion to contribute \$100.00 to the Pennsylvania Legislative Action Committee. Marc Wetzel seconded the motion, all were in favor.

B) Bill Manheim made a motion to accept Bosch construction's bid to plow the community's roads for the same price and conditions as last years contract. Pat Lynch seconded the motion, all were in favor.

C) Mike Manheim made a motion to accept the bid from our current insurance broker, Quantum Insurance. Bill Manheim seconded the motion, all were in favor.

10. Comments from the Community:

A) Three residents were in attendance, but had no questions for the board at this time.

11. Adjournment:

Bill Manheim made the motion to adjourn and Jane Opfer seconded it. All were in favor. Meeting was adjourned at 9:47am.