

**POCONO MOUNTAIN WATER FOREST  
250 LAKEWOOD DRIVE  
MILFORD, PA 18337**

**BOARD OF DIRECTORS MONTHLY MEETING  
SUNDAY DECEMBER 17TH, 2017**

**1. Call to Order:**

**Pat Mastrocovi, President of the board called to order the regular meeting of the Board of Directors of the Pocono Mountain Water Forest Community Association at 9:04am in the Pocono Mountain Water Forest Clubhouse.**

**2. Roll Call:**

- **Patrick Mastrocovi**
- **John Grohl**
- **Bill McCarthy**
- **Jane Opfer**
- **Matt Schwenzer**
- **Kim Alexander**

**Absent were:**

- **Marc Wetzel**
- **Mike Manheim**
- **Bill Manheim**
- **Pat Lynch**
- **Bill Smart**

**3. Approval of Minutes:**

**Patrick Mastrocovi, Board President called for approval of the minutes from the September 2017 meeting minutes. Jane Opfer made a motion to approve the minutes. Bill McCarthy seconded the motion. All were in favor except for John Grohl who abstained. Patrick Mastrocovi then called for approval of the minutes for the November 2017 monthly meeting. Jane Opfer made a motion for the minutes to be accepted and**

**Bill McCarthy seconded the motion. All were in favor except for Kim Alexander who abstained. The minutes were approved at this time.**

#### **4. President's report:**

**Pat Mastrocovi reported that work on the roads has ended for the season, it will resume in the spring. Snow removal and materials were discussed.**

#### **5. Treasurer's report:**

**Board Treasurer Kim Alexander reviewed the month of November's income and expenditures.**

#### **6. Committee reports:**

- A. Roads – Pat Mastrocovi reported that the main focus right now was snow removal for the season.**
- B. Building – Marc Wetzel was not in attendance, but there are no new items to discuss.**
- C. Maintenance – Bill McCarthy reported that we are focusing on seasonal work.**
- D. Recreation – The community Holiday party is scheduled for this afternoon (12/17/2017).**
- E. AOCA – Jane Opfer reported that the AOCA meeting was held here at the Pocono Mountain Water Forest on 12/14/17. The next time PMWF will host an AOCA meeting will be in October of 2018. The AOCA had discussed the fact that some communities have moved from having Lifeguards to being swim at your own risk.**
- F. Security – Bill McCarthy reported that the light bar on the Police car stopped working so a new one was ordered and installed. The new Police car was again discussed.**

#### **7. Old Business**

**A) Work was done on updating the community's ACR's. Once the work has been completed and updated the new ACR's will be printed and distributed.**

**B) Jane Opfer asked about the community properties that we have listed with Keller Williams. An update will be provided at the next monthly meeting.**

**8. New Business:**

**A) Improving the mailbox area in section six was discussed.**

**9. Motions:**

**A) Jane Opfer made a motion to accept David Daniel's resignation from Pocono Mountain Water Forest's Board of Directors. Bill McCarthy seconded the motion. All were in favor.**

**B) Bill McCarthy made a motion to accept the proposal from Fred Loshen to continue as the Website Coordinator and annual News Letter provider. John Grohl seconded the motion. All were in favor.**

**C) John Grohl made a motion to switch the existing phone service from Verizon to Blue Ridge, a move that will save the community over two thousand dollars a year for phone service. Bill McCarthy seconded the motion. All were in favor.**

**10. Comments from the Community:**

**A) One of the residents in attendance asked if the gates would be open on Christmas Day. The gates would not be open on Christmas.**

**11. Adjournment:**

**Jane Opfer made the motion to adjourn and Bill McCarthy seconded it. All were in favor. Meeting was adjourned at 11:00am.**