

**POCONO MOUNTAIN WATER FOREST
250 LAKEWOOD DRIVE
MILFORD, PA 18337**

**BOARD OF DIRECTORS MONTHLY MEETING
SUNDAY OCTOBER 15TH, 2017**

1. Call to Order:

Mike Manheim, Vice-President of the board called to order the regular meeting of the Board of Directors of the Pocono Mountain Water Forest Community Association at 9:05am in the Pocono Mountain Water Forest Clubhouse.

2. Roll Call:

- **John Grohl**
- **Bill McCarthy**
- **Jane Opfer**
- **Marc Wetzel**
- **Mike Manheim**
- **Kim Alexander**
- **Matt Schwenger**
- **David Daniel**
- **Bill Smart**

Absent were:

- **Patrick Mastrocovi**
- **Bill Manheim**
- **Pat Lynch**

3. Approval of Minutes:

Mike Manheim, Board Vice-President called for approval of the minutes from the September 2017 monthly meeting. Jane Opfer made a motion for the minutes to be accepted and Bill McCarthy seconded the motion. David Daniel, Marc Wetzel, Mike Manheim and John Grohl all abstained. The minutes were not approved at this time.

4. President's report:

Since Pat Mastrocovi was not present Mike Manheim reported on his behalf that another four days of cutback on the trees along the road was needed. Eight days have been done so far, the price for the cutback is \$900.00 a day.

The work being done on the gate, the loops that are being added were discussed.

The repair work being done on the gutters on the clubhouse has begun.

5. Treasurer's report:

Kim Alexander reviewed the month of September's income and expenditures.

6. Committee reports:

- A. Roads – Pat Mastrocovi was not present.**
- B. Building – Marc Wetzel had nothing new to report.**
- C. Maintenance – Bill McCarthy reported that we have continued seasonal work.**
- D. Recreation – Kim Alexander reported that the next event would be the trunk or treat at Halloween in the parking lot. A Christmas party is in the works.**
- E. Aoca – Jane Opfer reported that there was no AOCA meeting this month.**
- F. Security – Bill McCarthy reported that in response to what was reported last meeting about a message that was observed on social media regarding someone in a black car approaching a young girl walking home from the bus. Officer Vitale investigated the incident and found the individual in question. The incident was simply a misunderstanding and all parties were satisfied with the outcome.**
Bill McCarthy reported Officer Vitale has been varying his hours and has been present at the bust stop a few mornings in response to the complaints that were received about cars moving while the bus is present.

7. Old Business

A) Kim Alexander received a proposal from ADP for processing the community's payroll. It was discussed, but the board still had some questions about the service. Kim Alexander was going to find out more details and bring them to the board at the next meeting.

B) A proposal was submitted by 3 J's service to switch from regular phones to internet based phones.

C) Bill McCarthy began a review of the ACR's. It was decided to postpone the voting until next month.

8. New Business:

A) Pat Mastrocovi stated that any properly requested grievance hearings will now take place at 10:30am after the monthly meeting. Only the grievance committee, the office manager and the person grieving the citation should be present for the meeting. At this time a resident in attendance volunteered to join the grievance committee.

9. Motions:

A) No motions were made.

10. Comments from the Community:

A) Four residents were in attendance. One of the residents asked a question about the gates' operation in the event of a power outage. The back up battery operation of the gates was then discussed.

11. Adjournment:

Bill Manheim made the motion to adjourn and Pat Lynch seconded it. All were in favor. Meeting was adjourned at 11:10am.